

Declaration and Consent Regarding Privacy Policy and Data Protection

By accepting this Privacy and Personal Data Protection Policy, the user, and owner of the data, authorizes “Gráfica Maiadouro, S. A.”, with head office at Rua Padre Luís Campos, 586 e 686, 4470-324 Maia-Portugal, to handle the personal data you provide by completing your quote request form, which appears in the files you upload, as well as the data related to its business and contractual relationship, and its management, in accordance with this Privacy and Data Protection Policy.

The user/data subject, further declares:

1. is aware and fully informed that the processing of is personal data includes all operations carried out on the data you provide, for the purposes of:
 - improve the functioning and functionality of the company's website, improve and personalize the services provided to it, process transactions with you or with your company;
 - contact you by email, written or telephone messages to send information or updates on your orders and requests, as well as information on new products or services related;
2. to accept and consent that their data can be transmitted to subcontracting entities to whom “Gráfica Maiadouro, S. A.”, can appeal, if they offer guarantees that they are in compliance with the GDPR;
3. to accept and consent to the free use and reproduction, by “Gráfica Maiadouro, S. A.”, of its publicly available content and / or published in social media platforms in which it has explicitly and specifically referred to, or affixed "tag / hashtag" to “Gráfica Maiadouro, S. A.”, to our products or services;
4. to take cognizance of the fact that, in accordance with the applicable legislation, it is possible to oppose, limit, correct or request erasure in relation to the processing of its data for one or more of the purposes described above, by sending an application to the following e-mail address: rgpd@maiadouro.pt, as well as having the right to complain to the competent authorities;
5. be 16 years of age or older and provide this consent in a free and voluntary manner.

Privacy Policy and Data Protection

This Privacy and Data Protection Policy aims to inform how we collect, protect, use and share information about you, both online and offline. Please read carefully the following terms:

1. Your personal data

By browsing our website, no information or personal data is collected, unless it is voluntarily and consentedly provided, by submitting forms, quote requests or uploading documents and /or files. Please note that by providing us with personal data, you are giving your express consent to use them for the purposes set forth in this Privacy and Data Protection Policy.

2. Purposes of processing your data

The data processing will aim to improve our site in the services and resources available; process transactions related to you and / or your business; establish contacts with you and / or your company and manage the entire process of providing our services and / or supplying our products.

It is expressly prohibited to sell, exchange, share or transfer your personal data to third parties, except with your express consent or to fulfil any legal or judicial obligation. This prohibition does not extend to real state companies or other trusted third parties who assist us conducting our business or providing services to our customers or managing our site or mobile applications, provided that such parties agree to keep such information confidential and to provide guarantees that are in compliance with the new GDPR.

However, non-personally identifiable visitor information may be provided to other parties for marketing, advertising or other uses.

The contact information you provide can be used to send information and updates related to your requests, orders, transactions, receiving occasional updates and information about related products or services.

The contact information provided may also be used to contact you, by email, letter or telephone, to request your comments and assess your satisfaction with our service, services and products.

3. Protection of your information

The “Gráfica Maiadouro, S. A.” has implemented adequate procedures to ensure compliance with the obligations of security in the processing, notification to the control authority and the data subjects in case of violation of personal data, data protection impact assessment and prior consultation, as provided by applicable law.

Nevertheless, it should be borne in mind that no method of data transmission or storage is 100 % secure.

Accordingly, we are not liable for any damages, of any nature, direct or indirect, incurred by you or any user related to computer fraud, theft or any other infraction or circumstance in which your information and data are accessed or disclosed without express authorization.

4. Intellectual property and copyright and related rights

All materials on the site, including the design, text, graphics, photographs and content presented, constitute intellectual property of “Gráfica Maiadouro, S. A.”, and are also protected by copyright. It is strictly forbidden to modify, reproduce, copy, duplicate, sell, distribute or otherwise exploit it for commercial or non-commercial purposes.

5. Newsletter subscription

If you authorize the subscription to the Newsletter, we will make available information about our products and services through different means, such as email or other electronic means of communication (SMS, etc.).

Newsletter subscription may imply the use of Personal Data in order to carry out a personalized advertising of our products and services available to the user through electronic mail, SMS or any other electronic or third-party means.

You may cancel the registration through the Newsletter section of the Platform at any time or following the information we provide in each communication.

6. Cookies

We use cookies in this Platform, which are small text files with information regarding the user's navigation in the Platform, whose main purpose is to improve the user experience in the Platform. By continuing to browse this page, we consider that you accept its use.

We do not store sensitive personal data, such as your address, password, credit or debit card details, etc., in the cookies we use. A cookie by itself does not personally identify any user / visitor.

7. Your Consent

By using our website and our platforms, you agree to our Privacy and Data Protection Policy.

8. Term of your data

The personal data you provide to us shall be stored as long as the existing relationship between the company and its owners remains in force or if the purposes for which they are collected are maintained, without prejudice to the obligation to store the data for a longer period of time, namely for compliance with tax obligations.

9. Your Rights

In accordance with the applicable legislation, the data subject has the right to access, rectify, limit, correct, request the erasure or oppose the processing of his data by this company, by sending a letter, with notice of receipt, addressed to the company for Rua Padre Luís Campos, 586 e 686, 4470-324 Maia-Portugal, or to the following e-mail address: rgpd@maiadouro.pt.

The data subject is also entitled to file a complaint with the Comissão Nacional de Proteção de Dados (CNPd). More information about the CNPD can be obtained through the website www.cnpd.pt.

10. Declaration on the knowledge of the use of the sensitive and non-sensitive data collected and their consent

The user, knowing that “Gráfica Maiadouro, S. A.” will collect and process Personal Data (possibly sensitive), acknowledges that by ticking the check box *“I have read and accepted the Privacy and Protection Policy Data”* certifies that the information it provides is correct and true and that it intends to submit personal data requested, and therefore expressly authorizes its use by “Gráfica Maiadouro, S. A.” solely for the purposes of the form that he filled out, taking into account that:

- a) the data will be processed by the Employees of “Gráfica Maiadouro, S. A.” who carry out any of the activities necessary to provide the service;
- b) The information will only be used to evaluate your request and in the context of any procedures related to the respective form; and that
- c) The application software of the information database, which stores the data it provides, protects your personal data in accordance with the applicable legislation.

11. Data transfer outside the European Union

Personal data collected and processed are not made available to third parties established outside the European Union. If, in the future, this transfer occurs for the reasons stated above, “Gráfica Maiadouro, S. A.” ensures that the transfer complies with the applicable legal provisions, in particular as regards determining the suitability of such country for the protection of data and the requirements applicable to such transfers.

12. Changes to our Privacy Policy

“Gráfica Maiadouro, S. A.” reserves the right to change, rectify or update this Privacy Policy and Personal Data Protection, whenever it so wishes and in compliance with the current legislation.

Continued use of our website, applications, services and features offered after such changes will be deemed to be due as a manifestation of your agreement to such changes.